



External Privacy Policy

Policy Statement

CCI are committed to maintaining the accuracy, confidentiality and security of personal information. This Privacy Policy describes the personal information that CCI collects from or about members or visitors to our online assets, and how we use and disclose that information.

This Privacy Policy has some application to the personal information collected via uses of CCI services including web-based services, communications and electronically delivered information, including all;

- a. organisations or individuals that seek to be, are, or were members of CCI (collectively, a “member”); and
 - b. other businesses, entities, agents, suppliers or persons (collectively, a “visitor”).
1. We implement a variety of security measures when a user logs in, submits, or accesses their information to maintain the safety of that personal information. That personal information may be collected automatically or entered voluntarily. It will be dealt with in accordance with the procedures below.
 2. Other than as set out herein, no personal or private data will be disclosed to third parties.
 3. We will collect or use your personal information as well as publicly available information including your name, Australian Business Number, phone number, address, email address, the contact person for your business, credit card information. This information may be provided to our preferred supplier network for the purpose of them providing you with goods, services, communication or marketing. We also collect certain business details including details of sales data, and other details relating to purchases through Our preferred supplier network. These will be collected when you create a login on Our website ccigrouppurchasing.org.au; and at other times, including but not limited to, when you provide feedback, change your contact or email preferences, respond to a survey, or communicate with Us for support/queries. Our “preferred supplier network” are the suppliers of goods and serviced that We have contracted to provide goods and services to organisations that have become members of CCI.
 4. We may use the information We collect from You when You register, subscribe, respond to a survey or marketing communication, surf the website, or use certain other site features in the following ways:
 - a. To personalize Your user's experience and to allow us to deliver the type of content and product offerings in which you are most interested.
 - b. To improve our website in order to better serve You.
 - c. To allow Us to better service You in responding to Your service requests.
 - d. To administer a contest, promotion, survey or other site feature.
 - e. To quickly process Your transactions.
 - f. To send periodic emails regarding your order or other products and services.
 5. Your personal information is contained behind secured networks and is only accessible by a limited number of persons who have special access rights to such systems, and are required to keep the information confidential. In addition, all sensitive, credit and commercial in confidence

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- information you supply is encrypted via Secure Socket Layer (SSL) and Transport Layer Security (TLS) technology and is rated 128-bit or higher Advanced Encryption Standard (AES) encryption.
6. Once You have entered information onto the website, You may amend it provided that You are a current member. Once Your membership has been deactivated by Us, You will not and must not access data on our servers.
 7. All credit card transactions are processed through a gateway provider and are not stored or processed on Our servers. **The gateway provider will process payments and collect and use Your credit card and billing information.** Please refer to the gateway provider's Privacy Policy on their website.
 8. We will use Your personal information if required to do so by law.
 9. If we sell the business, the disclosure of Your personal information may be necessary for the negotiation stage. In that case, we will ensure that there is a non-disclosure agreement in place to protect Your information.
 10. Our website is scanned on a regular basis for security holes and known vulnerabilities in order to make your visit to our site as safe as possible.
 11. Other than as set out in this document, We do not and will not sell or deal in personal or customer information. We will never disclose Your personal details to a third party except the necessary information required by providers of products or services You have purchased or to protect the rights, property or safety of the Website, our customers or third parties or if required by law.
 12. We may, however, use in a general sense without any reference to Your name, Your information to create marketing statistics, identify user demands and to assist it in meeting customer needs generally. In addition, We may use the information that You provide to improve Our website and services but not for any other use.
 13. "Us", "We", "Our" means Combined Charities Incorporated of 57/55 Melbourne Street, North Adelaide SA 5006 p: 1300 559 318 e: admin@ccigrouppurchasing.org.au and our officers, employees, contractors and agents.

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